

SECTION 1: INTRODUCTION

Cancelled - 9-18-24

1.1 BRAINTREE HOUSING AUTHORITY

The **Braintree** Housing Authority (hereinafter, "Authority" or "Owner" or "LHA") is a public entity that provides subsidized housing and housing assistance to low-income families, within the **Town** of **Braintree** Massachusetts. The Authority is headed by an Executive Director and is governed by a board of commissioners and is subject to the requirements of Title 24 of the Code of Federal Regulations, Mass. General Law and the Authority's procurement policy.

Currently, the Authority owns and/or manages: several properties throughout the town and invites Contractors to submit a quote for providing the services as outlined herein at the following locations, Marjorie L. Crispin Elderly Housing-58 One Bedroom Units; William F. McRae Elderly Housing 104 One Bedroom Units and Congregate House 17 efficiency style units located throughout the Town of Braintree.

The Authority is requesting quotes from qualified, licensed, and insured Contractors to provide full Fire Alarm Testing, Maintenance and Repair **Services** as specified in the enclosed documents. The successful bidder will be required to sign a contract with the Authority for a period of one-year beginning **November 1, 2024**, through **October 31, 2025**, with the option to renew for two (2) additional one-year periods, for a maximum total of three years. The renewal of any consecutive year is at the sole discretion of the Authority. The contract price for each year is a fixed price equal to the pricing for recurring services established on the attached Form for Quote as well as an estimate for repairs based on the hourly pricing provided on the bid submitted.

1.2 PUBLIC NOTIFICATION

PUBLIC NOTIFICATION FOR WRITTEN QUOTES

The **Braintree** Housing Authority, the Awarding Authority, invites written quotes from Contractors for Fire Alarm Testing, Maintenance, Repairs and Monitoring Service Contract for the **Braintree** Housing Authority in **Braintree**, Massachusetts, in accordance with the documents herein.

The estimated three (3) year value of this Contract is \$ \$40,000.00 Not to exceed \$50,000

All Quotes are subject to applicable bidding laws including, but not limited to M.G.L. c.149 §44A – H, M.G.L. c.30 and applicable federal procurement laws. To the extent there are inconsistencies between state and federal procurement laws, the more stringent standard will be followed for purposes of this Request for Quotes.

Written Quotes will be received until **10:00 A.M., Thursday, September 19, 2024**

All Quotes should be submitted via email to Lmurphy@braho.org or delivered to **Braintree** Housing Authority, **25 Roosevelt Street, Braintree, MA** and received no later than the date & time specified above. Quotes may be emailed, hand delivered or mailed.

Contract Documents will be available for pick-up at: **25 Roosevelt Street, Braintree, MA.** after **8:00 AM, Wednesday, September 04, 2024.** and via email Lmurphy@braho.org.

There will be a recommended, but non-mandatory, pre-bid conference held on **Wednesday, September 11, 2024, at 9 a.m.** located at **25 Roosevelt Street, Braintree, MA**

All questions and requests for interpretation must be submitted in writing to **Lauren Murphy** no later than **Monday, September 16, 2024.** Questions and requests for interpretations may be responded to via addendum, as determined by the Owner.

END OF PUBLIC NOTIFICATION FOR WRITTEN QUOTES